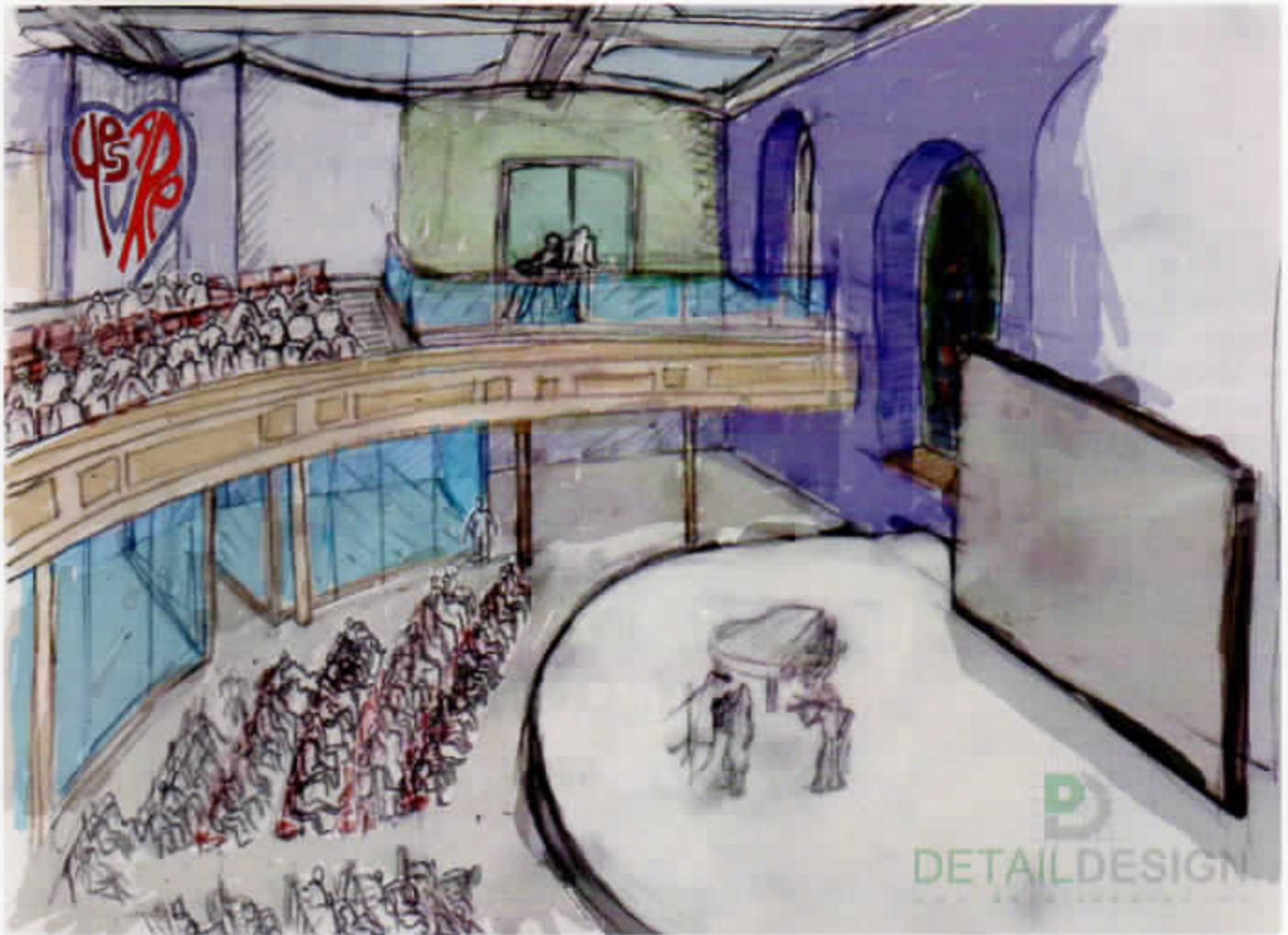


Yes-U-Are Partnership

Promoting community transformation



Annual General Meeting
27 January 2014



Our people

Trustees

Rob Jones - Convenor

Louise Brigden - Company Secretary

Karen Macdonald - Treasurer

Committee members

Graham King

Irene Whyte

Dave Duncan

Staff

Development Manager

John Macdonald

Communication and Funding Manager

Michael Collie

Consultants

Rhoda MacDonald - Office Systems Development

Fraser Millar - Feasibility and Business Planning

Gareth Jones - Architectural Design and Management

Craig Bennet - Legal Advice and Support

Elaine Cromwell - Accountancy Advice

Tatiana Campbell - Website development

Mary Johnston - Community Art development



*A community
Bistro will be the
welcoming public
face of the Erskine
Community Hub.*



With plans to install a kiln as part of our redevelopment, the Erskine Hub will be the only town centre venue offering access to pottery and ceramic facilities.

Convenor's report

August 2012 - July 2013

During this period we had to consolidate and refocus our vision. It became apparent that we needed to develop some social capital and pilot projects as well as apply for necessary funding.

These three balls were difficult to juggle together and as we developed troubleshooting meetings to develop a strategy for going forward we also saw doors of potential funding close.

In addition we recognised the need to become leaner

financially if we were to survive into the future long enough to realise our goals of developing the Erskine church into the community hub which we are hoping for.

Therefore during this period we began to crystallise a strategy for moving forward, based on reduced spending, clearly focussed pilot studies and increased social capital within Yes U Are.

Reorganisation during this period can be described as turning the ship around and

moving into better waters as we re-focused our vision and headed towards our goal of envisaging a community hub for central Dunfermline.

Robert Jones BEng, MSc, LTh
Convenor of
Yes-U-Are Partnership

Development Manager's report

Between August 2012 and July 2013 Yes-U-Are worked extremely hard despite having very few paid staff hours.

Our Charitable Objectives were addressed through the following activities:

1. Making the building watertight and clearing the guttering. This cost almost £14,000 and prevented further deterioration caused by leaks between the main building and the various historic extensions.
2. Generation of required organisational procedures
3. Development of office and financial systems and accounts suitable for supporting our long term development
4. Completing the Business Plan to underpin the future operation of the building as a social enterprise
5. Appointment of and support for an employee to develop communication and long term capital funding
6. Practical research of the logistics of capital funding for restoration and renovation of the Erskine building
7. Conducting consultation with a broad range of organisations working with people in need
8. Development of liaison with statutory, voluntary and private sector organisations
9. Developing and refining the architectural plans in light of the consultation and cost factors
10. Piloting work with marginalised individuals as part of action research



The meeting rooms at the rear of the main hall can be completely integrated with the theatre space to create a large function room suitable for weddings, exhibitions or even a Farmers' Market.

relating to future activity

11. Starting to pilot the development of community arts activities
12. Providing facilities suitable for small Christian ministries and prayer groups

By the end of the reporting year, Yes-U-Are was much more capable of facing up to and addressing the complexities of the long term funding requirements. We also began to become more established and experienced as an organisation and better underpinned by procedures and financial systems. It was a necessary period of trial and error, of pilot work and organisational learning. I am extremely grateful for the intrepid contribution of Michael Collie in uncovering the complexities of our capital funding requirements and for so skilfully publicising our activities. I am

grateful too for the enthusiastic practical contribution of Rhoda MacDonald in designing and implementing our financial and organisational systems. We also owe considerable debts of gratitude to our architect Gareth Jones from Pollock Hammond, our business consultant Fraser Millar from Forth Sector and to Fiona Haro and Kirsty Bruce, our accountants from Thompson Cooper, Craig Bennet of Morgans for his generous legal assistance and Mary Johnston for her expertise in developing art activities.

Finally I would like to thank our trustees for their continuing commitment and faith in this mission- and in particular I am personally grateful for the professional support offered to me by Rob Jones in his role as convenor.

John Macdonald

Communication and Funding Manager's report

I joined the Yes-U-Are team towards the end of September 2012 on a part-time self-employed basis with a communications and marketing remit. However the role steadily evolved and increasingly centred upon progressing funding applications. My status also changed over this period when I became a part-time employee of Yes-U-Are in May 2013.

In my communication role I was able to obtain some positive media coverage for our plans for the church. I also produced an introductory newsletter for distribution to members and potential supporters and partners in both print and electronic format. With the help of Tatiana Campbell, I was able to put together Yes-U-Are's first website.

Having initially been asked to provide support to the Development Manager in progressing two lottery funding applications, one to Big Lottery and another to Heritage Lottery Fund (HLF), I was asked to take the lead on the Big Lottery application. This proved to be a steep learning curve and it became clear that it entailed a considerable amount of work, including extensive community consultation. It also emerged that there were potential problems with the particular fund being applied to, in that it clearly required that applicants, having identified the community needs they

were seeking to address, should conduct an options appraisal to determine the best way of doing so. Given that Yes-U-Are had already bought the church, this was always going to be a challenging sell. Another factor which emerged was that this particular fund also required that applicants should have at least 100 members.

I was able to progress various parts of the application including, working in tandem with the Development Manager, creating a community consultation questionnaire, which was sent out by email to groups and organisations in both the voluntary and statutory sectors. This was later to be followed through with a series of meetings which established a core group of potential partners to work with in taking our project forward once funding became available.

My work on the Big Lottery application was put on hold in March when I was asked to also take the lead on the HLF application and to give this priority.

Reasonable progress was made in completing the HLF application, but by early June this stalled due to the fact that we could not progress the substantial and key financial section without figures from the Architect, Quantity Surveyor and Business Consultant.

In July I turned my attention again to Big Lottery. After seeking an initial meeting with Big Lottery to discuss

our project, I discovered that the whole order of project development would have had to have been developed in a different manner from more than two years previously, such as the restrictive guidelines under which this fund operates. In particular it could not accommodate the fact of a specific donation to purchase the Erskine Church. Disappointing though this was, much of the work that went into the application up to this point, and in particular our extensive consultation with potential partners and clients will not be wasted.

At the time of preparing this report (December 2013) The situation is that our HLF funding application is still on-hold awaiting finalised costings. Avenues for developing partnerships with a number of historic building trusts to take our project forward are being explored, as is the option of seeking funding to develop the Portico of the church as part of a phased development of the building as a whole.

In conclusion, it is more than a little disappointing not to have made more substantial progress in taking Yes-U-Are to a point where it could actually be in a position to submit a number of applications for funding. However, much of the groundwork to do so has been completed and we are well placed to make real progress in the coming year.

Michael Collie

Yes-U-Are Partnership

Statement of Financial Activities (Including income & expenditure account) for the period ended 31 July 2013

	2013	2012 £
Incoming resources		
Incoming resources from generated funds		
Activities for generating funds	810	
Investment Income		
Interest receivable	400	468
Incoming resources from charitable activities		
Donations and legacies	96,010	635,000
Total incoming resources	<u>97,220</u>	<u>635,468</u>
Resources expended		
Charitable activities		
Direct charitable expenditure	72,966	11,393
Governance costs		
Management and administration	5,965	1,501
Total resources expended	<u>78,931</u>	<u>12,894</u>
Net incoming resources	18,289	622,574
Fund Balance Brought Forward	622,574	
Fund Balance Carried Forward	<u>640,863</u>	<u>622,574</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities and relate solely to unrestricted funds.

Yes-U-Are Partnership

Balance Sheet as at 31 July 2013

	2013 £	2012 £
Fixed Assets		
Tangible assets	652,446	636,490
Current Assets		
Debtors	22,370	20,471
Cash at bank and in hand	<u>44,574</u>	<u>43,906</u>
	66,944	64,377
Creditors: Amounts falling due within one year	<u>(78,527)</u>	<u>(78,293)</u>
Net Current Assets	<u>(11,583)</u>	<u>(13,916)</u>
Net Assets	<u>640,863</u>	<u>622,574</u>
Funds		
Unrestricted		
General	640,561	622,574
Designated	<u>302</u>	<u>-</u>
	<u>640,863</u>	<u>622,574</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2013 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records that comply with Section 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 27 January 2014 and were signed on its behalf by:



Anne Brigden

DIRECTOR

Company Number: SC413698

Yes-U-Are Partnership

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**Registered charity number
SC 042878**